

**TOWN OF JAMESTOWN  
HARBOR COMMISSION**

Minutes of the August 12, 2009 Jamestown Harbor Commission Meeting  
*Ammended: 9/16/09 Approved: 9/16/09*

A regular meeting of the Jamestown Harbor Commission (JHC) was held August 12, 2009 at Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, Rhode Island.

Chairman deAngeli called the meeting to order at 7:03PM with roll call:

Present:

Michael deAngeli, Chairman  
Chris Brown, Commissioner  
Wendy Waller, Commissioner  
Susan Little, Commissioner  
Richard Anderson, Commissioner  
Andrew Kallfelz, Vice-Chairman (7:15PM)

Also in attendance:

Julio DiGiando, Town Council Liaison  
Chief Thomas Tighe, Executive Director  
Nancy Bennett, Planning Commission Liaison  
Kimberly Devlin, Harbor Clerk & Recording  
Secretary  
Sam Paterson, Harbormaster  
Joeseph Falcioni, Assistant Harbormaster  
Town Councilman, William Kelly  
Town Councilwoman, Barbara Szepatowski

Absent:

Bob Bowen, Commissioner

**APPROVAL OF MINUTES  
July 8, 2009**

Commissioner Little stated the minutes read that Executive Director Tighe was present, and he was absent.

Commissioner Little moved to accept the minutes as amended, Commissioner Brown seconded. So voted; 5 ayes, 0 nays.

**CONSENT AGENDA**

No Consent Agenda.

**EXECUTIVE SESSION**

No executive session.

**OPEN FORUM  
Scheduled Requests to Address**

No Scheduled requests to address.

### **Non-scheduled Requests to Address**

Commissioner Brown informed the Jamestown Harbor Commission that, during the regatta at Ft. Getty, a temporary float was placed at the Ft. Getty pier and was there for a number of days. Commissioner Brown stated it seemed, if the Jamestown Harbor Commission wanted to add a permanent touch and go at that location, it would hold up.

### **EXECUTIVE DIRECTOR TIGHE'S REPORT**

Executive Director Tighe has spoken with Town Engineer, Mike Gray regarding the new touch and go at the Wood Pile Pier. CRMC would like to know if there will be a 30 minute time limit on the touch and go and if it was intended for overnight use.

Chairman deAngeli stated the Jamestown Harbor Commission would come up with a management plan for the new touch and go docks on the Wood Pile Pier and it would be added to next month's agenda for the meeting.

### **MARINE DEVELOPMENT FUND BUDGET 2008/2009 MDF YTD Budget**

The Marine Development Fund was presented to the Jamestown Harbor Commission. The information in the budget is from the last fiscal year and not the 2009-2010 fiscal year.

### **HARBOR CLERK REPORT**

Harbor Clerk Devlin stated there are fifteen mooring permits that have not been renewed. Letters notifying the outstanding mooring permit holders of forfeiture of their mooring permits will be mailed out between now and the next Jamestown Harbor Commission meeting.

### **HARBORMASTER REPORT**

Harbormaster Paterson presented his report to the Jamestown Harbor Commission.

*(Vice-Chairman Kallfelz arrives at 7:15PM)*

Commissioner Anderson questioned the Harbormaster on the condition of the Ribcraft boat. Harbormaster Paterson replied that the boat is holding up and there are no signs of electrolysis.

### **LIAISON REPORTS**

#### **Planning Commission Liaison**

Planning Commission Liaison Bennett reported within the next two months she would be stepping down as the Jamestown Harbor Commission liaison for the Planning Commission.

#### **Town Council Liaison**

Town Council Liaison DiGiando had nothing to report.

#### **Conservation Commission Liaison**

Liaison seat vacant. Town Council member, Barbara Szepatowski, reported the Conservation Commission would be having two people volunteer to share the position of the Conservation Commission liaison.

#### **Ft. Getty Master Plan Committee**

Chairman deAngeli had nothing to report.

### **ONGOING BUSINESS**

#### **Budget**

Commissioner Brown had nothing to report.

#### **Facilities**

Commissioner Bowen was absent.

#### **Mooring Implementation**

Commissioner Anderson had nothing to report. Chairman deAngeli requested Commissioner Anderson take charge of the management plan for the new touch and go at the Wood Pile Pier.

## Technology

Vice Chairman Kallfelz had nothing to report.

### Harbor Management Ordinance/Comprehensive Harbor Management Plan

Chairman deAngeli moved to move the Harbor Management Ordinance/Comprehensive Harbor Management Plan discussion to the end of the meeting, Commissioner Anderson seconded. So voted; 6 ayes, 0 nays.

### OLD BUSINESS

#### A. Review of Harbor Department Staffing

Chairman deAngeli stated Commissioner Anderson has brought to his attention the emailing of information may have violated the Open Meetings law. All of the emails are public record because they have been included in the meeting packet for tonight's meeting.

Regarding Vice-Chairman Kallfelz's thoughts on the structure of the Harbor Department, Chairman deAngeli stated he agrees with Vice-Chairman Kallfelz's point. The Harbormaster position should be year-round and should handle all of the paperwork, etc. in the winter and should be on the water during the summertime. Chairman deAngeli informed the Jamestown Harbor Commission he had spoken with the North Kingstown Harbormaster, Mark Knapp, and that the North Kingstown Harbormaster does everything from handling the paperwork, issuing permits, and is on the water. Chairman deAngeli proposed to suggest to the Town Council to re-organize the Harbor Department with a full time Harbormaster with assistants in the summer.

Commissioner Anderson stated he would like to see a full time Harbormaster who takes care of the permit applications, GIS, location of moorings, approval of tackle, etc. and have an Assistant Harbormaster on the water as needed. Commissioner Anderson stated he is not in favor of having the Harbormaster's contract extended to 9 months. Commissioner Anderson would like to see a more flexible Union Contract, allowing the Harbormaster to be scheduled when Executive Director Tighe sees fit. Commissioner Anderson would also like to see a list of the enforcement tickets issued by the Harbormaster and he does not agree with the Harbormaster collecting Unemployment.

Commissioner Waller agreed with Vice-Chairman Kallfelz ~~and~~ that she would like to see a year-round Harbormaster with a re-negotiated contract.

Commissioner Little stated the scope of responsibilities should be larger and could be filled by one person. If North Kingstown can find a qualified person to handle the office and water activities, then why can't Jamestown? Commissioner Little stated the transition may be difficult because there are already people in place, but it won't be impossible. Town Administrator, Bruce Keiser, will have to work hard to re-negotiate the contracts to be effective financially.

Commissioner Brown stated he does not see a need for a drastic change.

Town Councilman William Kelly wanted to clarify that this issue arose when the Town Council received the 2009-2010 MDF budget for approval. The "red flag" was the unemployment Harbormaster Paterson is receiving.

Town Councilwoman Barbara Szepatowski stated she agrees with Vice-Chairman Kallfelz and Town Councilman William Kelly, regarding the Harbormaster having more presence on the water. She also stated that a few of the re-organization descriptions mentioned a Harbor Manager and some referred to a Harbormaster as being the full time person in charge.

A discussion on the whether the full time person should be a Harbor Manager vs. Harbormaster ensued.

Chairman deAngeli moved to write a memo to the Town Council stating that, all else being equal, the ideal situation would be to have a year round Harbormaster who is responsible for all the paperwork, all of the inspection reports, sending the letters, collecting the fines, etc., and in the summer season he would be assisted by one or two Assistant Harbormasters providing an additional on the water presence. This individual would have all of the qualifications regarding duties on and off the water including: IT skills, people skills, and all of the stuff required on the water which was sent out in the memo. This

would require substantial reorganization of the town offices. If that is not possible for reasons of personnel we have or otherwise we would recommend that the current seven month Harbormaster contract with unemployment be restructured to nine months without unemployment and the Harbormaster be directed to use the additional two months to do as much of the work that we are now outsourcing as possible, and that in any case the Union Contract now in effect should be rewritten to allow the Harbormaster and the Chief to have flexibility of assigning the Harbormaster's on the water duty hours to such things as nights, holiday weekends and the like so that he is not constrained to an eight to four job. Vice-Chairman Kallfelz seconded.

A discussion followed as to why the Harbormaster reports to Executive Director Tighe as the Executive Director of the Harbor Commission instead of Chief Tighe as the Chief of Police, or the Town Administrator.

So voted; 6 ayes, 0 nays.

#### **NEW BUSINESS**

##### **A. Shoreline Diving; Bouy Repair**

The Jamestown Harbor Commission discussed the estimate and the best way to move forward with the repairs.

Commissioner Anderson moved to direct Executive Director Tighe to move forward with the repairs on an as needed basis. Chairman deAngeli seconded. So voted; 6 ayes, 0 nays.

#### **CORRESPONDENCE**

##### **A. DEM; 7-20-09; Grant Offer**

Chairman deAngeli moved to accept the DEM correspondence, Commissioner Waller seconded. So voted; 6 ayes, 0 nays.

##### **B. CRMC; 7-31-09; Proposed Changes**

Commissioner Anderson moved to accept the correspondence from CRMC, Chairman deAngeli seconded. So voted; 6 ayes, 0 nays.

#### **ONGOING BUSINESS**

##### **E. Harbor Management Ordinance/Comprehensive Harbor Management Plan**

Nothing was discussed.

#### **OPEN FORUM-CONTINUED**

#### **ADJOURNMENT**

Commissioner Kallfelz moved to adjourn at 8:29PM; Chairman deAngeli seconded. So voted; 6 ayes, 0 nays.

Respectfully submitted,

Kim Devlin  
*Harbor Clerk*