

**TOWN OF JAMESTOWN
HARBOR COMMISSION**

Minutes of the July 8, 2009 Jamestown Harbor Commission Meeting
Amended: 8/12/09 Approved: 8/12/09

A regular meeting of the Jamestown Harbor Commission (JHC) was held July 8, 2009 at Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, Rhode Island.

Chairman deAngeli called the meeting to order at 7:04PM with roll call:

Present:

Michael deAngeli, Chairman
Chris Brown, Commissioner
Bob Bowen, Commissioner
Susan Little, Commissioner
Richard Anderson, Commissioner
Andrew Kallfelz, Vice-Chairman
Wendy Waller, Commissioner

Also in attendance:

Julio DiGiando, Town Council Liaison
~~Chief Thomas Tighe, Executive Director~~
Nancy Bennett, Planning Commission Liaison
Kimberly Devlin, Harbor Clerk & Recording
Secretary
Sam Paterson, Harbormaster
Joeseeph Falcioni, Assistant Harbormaster

Absent:

Chief Thomas Tighe, Executive Director

APPROVAL OF MINUTES

May 20, 2009

Commissioner Bowen moved to accept the minutes, as amended, from the May 20, 2009 Jamestown Harbor Commission meeting. Commissioner Little seconded. So voted; 7 ayes, 0 nays.

June 10, 2009

Commissioner Little suggested the following correction under Item 12. A. Old Business page 3, paragraph two: "...there are substantial..."

Commissioner Bowen, under the same item, paragraph 6, suggested the following change; "...not to improve but extend the" and Chairman deAngeli suggested adding "...extend and repair the existing boat ramp...."

Commissioner Bowen moved to accept the minutes as amended. Commissioner Anderson seconded. So voted; 5 ayes, 0 nays, 2 abstentions (Commissioner Waller and Vice-Chairman Kallfelz).

CONSENT AGENDA

No Consent Agenda.

EXECUTIVE SESSION

No executive session.

OPEN FORUM
Scheduled Requests to Address

No Scheduled requests to address.

Non-scheduled Requests to Address

Commissioner Bowen moved to move up items 13.C. and 14.C. and moved to accept Correspondence item 14.C. Commissioner Brown seconded, So voted; 7 ayes, 0 nays.

NEW BUSINESS

C. Conanicut Marine Services; re: Inspection Reports

CORRESPONDENCE

C. Harbor Office; 6-11-09, letter to CMS re: Mooring Inspections / Coordinates

Bill Munger addressed the commission regarding his Inspection Reports. He feels that Conanicut Marine Services is in compliance with Inspection Reports, both private and commercial. The private mooring Inspection Reports completed by Conanicut Marine Services have been in compliance with the Jamestown Harbor Office requirements.

Harbor Clerk Devlin stated that the Harbor Office has not received completed commercial Inspection reports from Conanicut Marine service.

Vice-Chairman Kallfelz stated it seems as if the issue is more regarding the non-compliance with the Town's requirement of submitting commercial Inspection Reports. People are questioning why Conanicut Marine Services has not complied and has not submitted commercial inspection reports to the Harbor Office.

Harbor Clerk Devlin stated all of the commercial operators, except for Conanicut Marine Services, in Jamestown have complied and submitted commercial inspection reports for their commercial moorings. Executive Director Tighe and Town Administrator Bruce Keiser are aware of the issue.

Chairman deAngeli stated there is no action that can be taken by the Jamestown Harbor Commission and the issue should be resolved administratively.

Commissioner Anderson moved to move up item 13.A. Commissioner Brown seconded. So voted; 7 ayes, 0 nays.

NEW BUSINESS

A. Appeal – Chris von Hohenleiten; re: Late Fees; dated 6-25-09

Mr. Chris von Hohenleiten explained to the Jamestown Harbor Commission the reason for his appeal is, due to being out of the country, he submitted his mooring permit applications in March. When he returned, his applications had been sent back because his inspection report was not attached, and there was also a late notice stating he had to pay a \$100 fine for renewing his permit late. He is appealing the \$100 fine.

Harbor Clerk Devlin stated the application was returned because it was not complete and the completed application was submitted June 25, 2009, ten days after the late fees are applied to renewals.

A discussion followed and the commission came to the consensus they would not grant the appeal.

Commissioner Bowen moved to deny Mr. von Hohenleiten's appeal. Commissioner Anderson seconded. So voted; 6 ayes, 0 nays, 1 abstention (Chairman deAngeli.)

EXECUTIVE DIRECTOR TIGHE'S REPORT

Executive Director Tighe was absent.

**MARINE DEVELOPMENT FUND BUDGET
2008/2009 MDF YTD Budget**

The Marine Development Fund updated budget was presented. Chairman deAngeli requested having the costs of the Curbs and Rails project broken down to see exactly how much was spent on the project, now that it is complete.

HARBOR CLERK REPORT

Harbor Clerk Devlin reported 38 mooring permits have not been renewed. Harbor Clerk Devlin also reported to the Jamestown Harbor Commission the DEM pump-out grant application has been submitted to Joe Migliore of DEM.

HARBORMASTER REPORT

Harbormaster Paterson stated, due to computer problems, he does not have a paper report. Harbormaster Paterson reported a few kayaks had been confiscated from permitted beach locations for not having a permit, but had been returned to their owners.

Assistant Harbormaster Joe Falcioni stated the Ft. Getty boat rack cannot be relocated. Town Engineer Mike Gray had some of the public works men try to move the rack and it is impossible to move without destroying the rack.

Commissioner Bowen stated there is also a chain going across the path leading to the boat rack and asked Harbor Clerk Devlin if she could write a memo to Bill Piva asking him to allow access to the rack during the summer.

Commissioner Brown asked about the buoy repair and if any quotes had come in from Shoreline Diving. Harbormaster Paterson stated he has requested the cost estimate but has had no response from the contractor.

LIAISON REPORTS

Planning Commission Liaison

Planning Commission Liaison Bennett had nothing to report.

Town Council Liaison

Town Council Liaison DiGiando reported the Marine Development Fund Budget was approved by the Town Council at the June 15, 2009 meeting. Town Council Liaison DiGiando also reported the project at Ft. Getty to move the power lines and allow access for the sailboats participating in the regatta is underway.

Conservation Commission Liaison

Liaison seat vacant.

Ft. Getty Master Plan Committee

Chairman deAngeli stated the FAST project at Ft. Getty is still being negotiated.

ONGOING BUSINESS

Budget

Commissioner Brown had nothing to report.

Facilities

Commissioner Bowen reported the Curbs and Rails project is complete. Commissioner Bowen also reported the Wood Pile Pier engineering for maintenance and the addition of the Touch and Go will be going out for bid.

Commissioner Bowen presented the conceptual sketches for Ft. Getty boat ramp maintenance.

Chairman deAngeli stated the Ft. Getty plans do not reflect the specifications the Jamestown Harbor

Commission agreed on at the last meeting.

Commissioner Anderson stated there should have been two separate proposals; one for the boat ramp maintenance and one for the addition of a grounding float next to the boat ramp.

A discussion on the plans followed.

Chairman deAngeli moved to ask Mike Gray and RT Group to go through with the plan for the boat ramp, but not for the fixed timber pier. Commissioner Anderson seconded. So voted; 7 ayes, 0 nays.

Commissioner Bowen moved to request an eel grass survey of the area at Ft. Getty. Commissioner Brown seconded. So voted; 2 ayes, 5 nays.

Chairman deAngeli will send a memo to Mike Gray regarding the plans for Ft. Getty.

Mooring Implementation

Commissioner Anderson had nothing to report.

Commissioner Anderson moved to move Item 11E. Harbor Management Ordinance/Comprehensive Harbor Management Plan Revision, to the end of the meeting. Commissioner Waller seconded. So voted; 7 ayes, 0 nays.

Technology

Vice Chairman Kallfelz had nothing to report.

OLD BUSINESS

A. Preliminary plan of Ft. Getty boat ramp improvements

This topic was discussed under Ongoing Business, Facilities report.

NEW BUSINESS

B. Town Council Memo, re: Harbor Budget 2009-2010

Commissioner Waller moved to accept Items 14. A. and 14. B. Commissioner Little seconded. So voted; 7 ayes, 0 nays.

CORRESPONDENCE

A. Public Meeting Procedures; 6-18-09

B. Town Council Memo; 6-22-09, re: Harbor Budget 2009-2010

Chairman deAngeli stated the Town Council has asked the Jamestown Harbor Commission to review and submit to the Town Council their ideas regarding the restructuring of the Harbor Department. The Town Council has asked for the opinion of the Jamestown Harbor Commission no later than September 30, 2009.

Town Council Liaison DiGiando stated the intention of the Town Council was to ensure efficiency of the Harbor Department.

Commissioner Bowen moved to schedule a special meeting for August 5, 2009. Commissioner Brown seconded.

Vice-Chairman Kallfelz stated it was his opinion the Executive Director should make decisions regarding staffing.

Chairman deAngeli requested Harbor Clerk Devlin provide the Jamestown Harbor Commission with the

following information: the union contract with Harbormaster Paterson, job descriptions and duties for the Jamestown Harbor Department, job descriptions and staffing information from other communities in Rhode Island, contracts being outsourced for maintenance of buoys, channel markers, boats, pump-outs, etc, and requested Harbormaster Paterson to provide the log of work performed during the 2008 season.

So voted; 7 ayes, 0 nays.

ONGOING BUSINESS

E. Harbor Management Ordinance/Comprehensive Harbor Management Plan Revision

Nothing was discussed.

OPEN FORUM-CONTINUED

Mrs. Jillian Anderson suggested the Jamestown Harbor Commission contact the Town Board of Personnel regarding the Town Council's request for the Jamestown Harbor Commission to review the staffing.

ADJOURNMENT

Commissioner Anderson moved to adjourn at 9:12PM; Commissioner Bowen seconded. So voted; 7 ayes, 0 nays.

Respectfully submitted,

Kim Devlin
Harbor Clerk