

**TOWN OF JAMESTOWN  
HARBOR COMMISSION**

Minutes of the November 4, 2009 Jamestown Harbor Commission Meeting  
*Approved: 12/9/09*

A regular meeting of the Jamestown Harbor Commission (JHC) was held November 4, 2009 at Jamestown Library, North Road, Jamestown, Rhode Island.

Chairman deAngeli called the meeting to order at 7:03PM with roll call:

Present:

Michael deAngeli, Chairman  
Andrew Kallfelz, Vice-Chairman  
Bob Bowen, Commissioner  
Susan Little, Commissioner

Also in attendance:

Julio DiGiando, Town Council Liaison  
Chief Thomas Tighe, Executive Director  
Kimberly Devlin, Harbor Clerk & Recording Secretary  
Mike Gray, Town Engineer

Absent:

Wendy Waller, Commissioner  
Chris Brown, Commissioner  
Rick Anderson, Commissioner

**APPROVAL OF MINUTES  
September 16, 2009**

The minutes were not approved due to lack of quorum and will be on the next agenda.

**CONSENT AGENDA**

No Consent Agenda.

**EXECUTIVE SESSION**

No executive session.

**OPEN FORUM**

**Scheduled Requests to Address**

No Scheduled requests to address.

**Non-scheduled Requests to Address**

No Non-Scheduled requests to address.

**EXECUTIVE DIRECTOR TIGHE'S REPORT**

Executive Director Tighe reported the Harbormaster's are off duty until April. Executive Director Tighe reported

both boats are out of the water and currently being temporarily stored at the highway barn. Request for proposals for winterization and storage of the boats and for the touch and go docks have been advertised.

**MARINE DEVELOPMENT FUND BUDGET  
2009/2010 MDF YTD Budget**

The Marine Development Fund was presented to the Jamestown Harbor Commission. Harbor Clerk Devlin stated the only item to note is the Assistant Harbormaster's salary line item is over budget. Executive Director Tighe stated the reason for this is Assistant Harbormaster Falcioni was called in to work to cover Harbormaster Paterson's shifts.

**HARBOR CLERK REPORT**

Harbor Clerk Devlin stated there are two mooring permits that have not been renewed; one is on the agenda for appeal of late fees and the other is a relinquished mooring for which the paperwork has not yet been received.

**HARBORMASTER REPORT**

Harbormaster Paterson was absent.

**LIAISON REPORTS  
Planning Commission Liaison**

Planning Commission Liaison seat vacant.

**Town Council Liaison**

Town Council Liaison DiGiando reported he would be stepping down as the Town Council liaison.

**Conservation Commission Liaison**

Liaison seat vacant.

**Ft. Getty Master Plan Committee**

Chairman deAngeli reported the Ft. Getty Master Plan Committee will meet Thursday (November 4<sup>th</sup>) morning.

**ONGOING BUSINESS  
Budget**

Commissioner Brown was absent.

**Facilities**

Commissioner Bowen reported there are two agenda items to discuss regarding facilities projects. The first item is the Town ferry landing improvements. Town Engineer, Mike Gray, provided the Jamestown Harbor Commission with a preliminary plan for the improvements.

A discussion on the plan followed.

Commissioner Bowen moved to go forward with the conceptual drawings and estimates for the project. Commissioner Little seconded. So voted; 4 ayes, 0 nays.

Commissioner Bowen stated the plans for the Wood Pile Pier repairs have also been provided by Town Engineer, Mike Gray.

Mike Gray asked the Jamestown Harbor Commission to confirm the plans and the budget for the repairs so he could move forward with the project.

Chairman deAngeli moves to accept the plans and to instruct Town Engineer, Mike Gray to move forward with the bid specs. Commissioner Bowen seconded. So voted; 4 ayes, 0 nays.

**Mooring Implementation**  
Commissioner Anderson was absent.

### **Technology**

Vice Chairman Kallfelz updated the Jamestown Harbor Commission on one mooring database system looked at by Executive Director Tighe, Harbor Clerk Devlin and himself. Vice-Chairman Kallfelz stated the system is a professional solution to the customized system designed for the Harbor Office a few years ago.

### **Harbor Management Ordinance/Comprehensive Harbor Management Plan**

Chairman deAngeli stated the Harbor Management Ordinance/Comprehensive Harbor Management Plan revision is on hold until the staffing situation is resolved.

### **OLD BUSINESS**

#### **A. Ferry Landing Improvements**

The ferry improvements were discussed under Ongoing Business / Facilities report.

### **NEW BUSINESS**

#### **A. Management of Town Floating Docks**

The management of the town floating docks was to be led by Commissioner Anderson, who was absent.

#### **B. Appeal Of Late Fees – Nicholas Morenzi**

Commissioner Bowen moved to deny the appeal, Commissioner Little seconded. Vice-Chairman Kallfelz ammended the motion to read as follows: I so move to deny the appeal of late fees accruing until the appeal was filed and the appeallant has until November 15<sup>th</sup> of this year to pay the mooring fees and late fees. So voted; 4 ayes, 0 nays.

#### **C. Wood Pile Pier repairs - Mike Gray**

The Wood Pile Pier repairs were discussed uner Ongoing Business / Facilities.

### **CORRESPONDENCE**

#### **A. 9/5/09; William and Mary Brennan, re: Dutch Harbor Boat Yard**

#### **B. 10/7/09; Mark Liberati; re: Dutch Harbor Boat Yard**

#### **C. 9/24/09; Bruce Keiser, Town Administrator; re: Payment Schedule**

Commissioner Bowen moved to accept Correspondence items A.-C. Chairman deAngeli seconded. So voted; 4 ayes, 0 nays.

### **OPEN FORUM-CONTINUED**

Town Council Liaison DiGiando thanked the Jamestown Harbor Commission for their public service and Chairman deAngeli responded in kind.

### **ADJOURNMENT**

Commissioner Bowen moved to adjourn at 8:44PM; Commissioner Little seconded. So voted; 4 ayes, 0 nays.

Respectfully submitted,

Kim Devlin  
*Harbor Clerk*