

**TOWN OF JAMESTOWN  
HARBOR COMMISSION**

Minutes of the January 14, 2009 Jamestown Harbor Commission Meeting  
*Approved: 2/11/09*

A regular meeting of the Jamestown Harbor Commission (JHC) was held January 14, 2009 at Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, Rhode Island.

Chairman deAngeli called the meeting to order at 7:02PM with roll call:

Present:

Michael de Angeli, Chairman  
Andrew Kallfelz, Vice-Chairman  
Bob Bowen, Commissioner  
Chris Brown, Commissioner  
Susan Little, Commissioner  
Richard Anderson, Commissioner  
Wendy Waller, Commissioner

Also in attendance:

Chief Thomas Tighe, Executive Director  
Julio DiGiando, Town Council Liaison  
Nancy Bennett, Planning Commission Liaison  
Kimberly Devlin, Harbor Clerk & Recording Secretary

**APPROVAL OF MINUTES**

**December 10, 2008**

Commissioner Bowen moved to accept the December 10, 2008 Jamestown Harbor Commission meeting minutes, Vice-Chairman Kallfelz seconded. So voted; 5 ayes, 0 nays, 2 abstain (Anderson and Waller)

**CONSENT AGENDA**

No Consent Agenda.

**EXECUTIVE SESSION**

No executive session.

**OPEN FORUM**

**Scheduled Requests to Address**

No scheduled requests to address.

**Non-scheduled Requests to Address**

No non-scheduled requests to address.

**EXECUTIVE DIRECTOR TIGHE'S REPORT**

Executive Director Tighe reported the Harbormasters' had completed 144 bed checks. Executive Director Tighe also stated Harbor Clerk Devlin has created a form for the Harbormaster's to use for tracking bed checks.

Chairman deAngeli requested a report of the number of moorings turned over from non-use and that it would be a good to provide the figure in the annual report. Chairman deAngeli also stated that it would be helpful to separate out the number of moorings abandoned vs. revoked.

Executive Director Tighe also stated that the Harbor Office would be sending out letters to permit holders and mooring inspectors stating inspection reports should be provided by the mooring inspectors to the permit holders. It would then be the permit holder's responsibility to provide the Harbor Office with their

inspection report attached to their permit renewal.

Executive Director Tighe reported that he would be working on the 2009-2010 budget with Harbor Clerk Devlin over the next week.

**MARINE DEVELOPMENT FUND BUDGET  
2007/2008 MDF YTD Budget**

The Marine Development Fund updated budget was presented.

**HARBOR CLERK REPORT**

Harbor Clerk Devlin reported the database changes have been implemented. Harbor Clerk Devlin also reported approximately 1/3 of the wait list renewals had been processed.

**LIAISON REPORTS**

**Planning Commission Liaison**

Planning Commission Liaison Bennett reported that mixed use zoning in commercial areas was by right; however, that mixed use right did not extend to the commercial waterfront businesses.

**Town Council Liaison**

Town Council Liaison DiGiando reported the Ft. Wetherill Boat Owner's Association lease would be on the following Monday's Town Council agenda.

Town Council Liaison DiGiando announced the newest Jamestown Harbor Commission member, Wendy Waller.

Liaison DiGiando also reminded everyone of the Ft. Getty workshop on 1-22-09.

Liaison DiGiando also stated the retained earnings for the Marine Development Fund were \$381,881 with this year's addition of \$104,945 the total comes to \$486,826.

**Conservation Commission Liaison**

Liaison seat vacant.

**COMMITTEE REPORTS**

**Budget Committee**

Commissioner Brown reported he would be meeting with Executive Director Tighe to review the Operation budget. Commissioner Brown also suggested adding the retained earnings to the five-year plan so it is apparent where the funds will be allocated.

**Facilities Committee**

Commissioner Bowen reported there was a Facilities Committee meeting on 12-17-08. He stated the Curbs and Rails project was underway. The Wood Pile Pier repairs and Touch and Go floating dock addition were discussed and Mike Gray is looking into ways to reduce the costs. At this time, he suggested the Jamestown Harbor Commission contribute \$200,000 to the project and asking the town to provide the rest, which would leave \$28,000 in retained earnings.

Commissioner Bowen informed the Jamestown Harbor Commission the Ft. Getty dredging and boat ramp repair project is being reviewed by the RT Group and they will be working on the numbers for the cost of the project.

**Ft. Getty Master Plan Committee**

Chairman deAngeli reported there will be a workshop on January 22, 2009 at 6:30 PM in Town Hall with a presentation by the sailing school initiating the facility improvements.

**Mooring Implementation Committee**

Commissioner Anderson had nothing to report.

**Traffic Committee**

Commissioner Bowen reported the residents near West Ferry are asking for no parking signs in the area.

**Technology Committee**

Vice Chairman Kallfelz had nothing to report.

### **HMO/CHMP Revision Committee**

Chairman deAngeli reported the committee has not met and he has not heard from Kevin. He is suggesting the Harbor Management Ordinance be put through for approval by the Jamestown Harbor Commission and passed on to the Town Council.

### **OLD BUSINESS**

There was no Old Business to discuss.

### **NEW BUSINESS**

#### **A. Election of Officers**

Executive Director Tighe asked for a nomination for Chairman of the Jamestown Harbor Commission. Commissioner Anderson nominated Chairman deAngeli. Vice-Chairman Kallfelz seconded. There were no other nominations. So voted; 7 ayes, 0 nays.

Executive Director Tighe asked for a nomination for Vice-Chairman of the Jamestown Harbor Commission. Commissioner Bowen nominated Vice-Chairman Kallfelz and Chairman deAngeli seconded. There were no other nominations. So voted; 7 ayes, 0 nays.

#### **B. Formation of Committees**

The members of the Jamestown Harbor Commission discussed at length the functionality of the sub-committees. It was decided that there would be a vote to determine if the sub-committees should be abolished, while maintaining a point person from each sub-committee to handle the issues the sub-committee would deal with. The point person would then present to the Jamestown Harbor Commission and the sub-committee business would be handled at the regular Jamestown Harbor Commission meeting. If the topic could be predicted as being time consuming, a special meeting would be called for discussion of that particular topic.

Commissioner Anderson moved to abolish sub-committees and allow the Chairman to appoint point people. Commissioner Waller seconded. So voted; 6 ayes, 1 nay.

#### **C. Committee Assignments**

Commissioner Little volunteered to take over Commissioner Bowen's place as a liaison to the Traffic Committee.

### **CORRESPONDENCE**

- A. Rhode Island Interlocal Trust; re: Local government officials seminar**
- B. CRMC; re: Public Notice, Stephen D. and Helen Z. Benjamin; dated: 12/9/08**

Commissioner Anderson moved to accept items A and B under correspondence, Commissioner Brown seconded. So voted; 7 ayes, 0 nays.

### **OPEN FORUM-CONTINUED**

No comments.

### **ADJOURNMENT**

Commissioner Brown moved to adjourn at 8:00 PM, seconded by Commissioner Bowen. So voted; 7 ayes, 0 nays.

Respectfully submitted,

Kim Devlin  
*Harbor Clerk*