

JAMESTOWN TOWN COUNCIL
November 20, 2007

A special meeting of the Jamestown Town Council was called to order at the Jamestown Town Hall, 93 Narragansett Avenue, at 6:30 PM by Town Clerk, Arlene D. Petit. The following newly elected members were present:

Julio J. DiGiando
William A. Kelly
Robert W. Sutton, Jr.
Barbara A. Szepatowski
Michael G. White

Also present were:

Bruce R. Keiser, Town Administrator
Arlene D. Petit, Town Clerk
Peter D. Ruggiero, Town Solicitor
James A. Donnelly, Town Moderator
Fred Pease, Town Sergeant
The Honorable Justice Francis J. Darigan

Other newly elected officials present were:

Julie A. Kallfelz, School Committee member
Bruce J. Whitehouse, School Committee member

**ANNOUNCEMENT OF ELECTION CERTIFICATION; INTRODUCTION OF
HONORABLE JUSTICE FRANCIS J. DARIGAN**

The Town Clerk announced the certification of the results for the election held on November 6, 2007:

<u>Name</u>	<u>Position</u>	<u>Term Ending</u>
Julio J. DiGiando	Town Council	November 3, 2009
William A. Kelly	Town Council	November 3, 2009
Robert W. Sutton, Jr.	Town Council	November 3, 2009
Barbara A. Szepatowski	Town Council	November 3, 2009
Michael G. White	Town Council	November 3, 2009
Julie A. Kallfelz	School Committee	November 8, 2011
Bruce J. Whitehouse	School Committee	November 8, 2011
James A. Donnelly	Town Moderator	November 3, 2009

ADMINISTRATION OF OATHS AND PRESENTATION OF CERTIFICATES

The Honorable Justice Francis J. Darigan administered the oaths of office to the Council, School Committee members and Town Moderator. The Town Clerk assisted in the

distribution of the Certificates of Election to the newly elected Town Council and other officials.

SELECTION OF COUNCIL PRESIDENT AND VICE-PRESIDENT

SELECTION OF TOWN COUNCIL PRESIDENT

The Town Clerk called for nominations for Council President. Two nominations were received for Council President; those being, Julio J. DiGiando and Robert W. Sutton, Jr. The Town Clerk explained that the names would be taken in the order that they were nominated, each Council member would be allowed one vote for the nominee of their choice. It was voted, three votes in favor of Julio DiGiando and two votes in favor of Robert Sutton. Julio DiGiando, receiving the majority of the votes, was elected President of the Jamestown Town Council.

The Town Clerk handed the gavel over to Council President DiGiando.

SELECTION OF TOWN COUNCIL VICE PRESIDENT

Council President DiGiando called for nominations for Council Vice President. Two nominations were received for Council Vice President; those being, Michael White and William Kelly. It was voted, three votes in favor of Michael White and two votes in favor of William Kelly. Michael White, receiving the majority of the votes, was elected Vice President of the Jamestown Town Council

PROCEDURAL VOTES

TOWN COUNCIL MEETINGS

It was moved by Councilor Kelly, seconded by Councilor Szepatowski to hold the regular Town Council meetings at the Jamestown Town Hall on the second and fourth Monday of each month at 7:00 PM, except when there is a Monday holiday when it will be on the Tuesday following. So unanimously voted.

BOARD OF WATER AND SEWER COMMISSION MEETINGS

It was moved by Councilor White, seconded by Councilor Szepatowski to hold the Board of Water and Sewer meetings at the Jamestown Town Hall on the third Monday of each month at 7:00 PM, except when there is a Monday holiday when it will be on the Tuesday following. So unanimously voted.

TOWN SOLICITOR

It was moved by Councilor Kelly, seconded by Councilor Szepatowski to reappoint Peter D. Ruggiero as Town Solicitor.

In answer to Council questions, Mr. Ruggiero informed the Council that the Town Solicitors serve at the pleasure of the Council. Town Solicitor fees are brought forward to the Town Council at budget time and consist of a retainer for basic services (Council meetings, 1 Planning Meeting per month, 1 Zoning meeting per month, Water & Sewer

meetings when necessary), then an hourly rate for other services. Criminal prosecution billing is separate.

So unanimously voted.

Criminal Prosecutor

It was moved by Councilor Szepatowski, seconded by Councilor White to reappoint and Carolyn Mannis as Prosecuting Attorney for the Town of Jamestown. So unanimously voted.

PROBATE JUDGE

It was moved by Councilor Kelly, seconded by Councilor Szepatowski to reappoint J. Peter McGuirl as Probate Judge. So unanimously voted.

TOWN SERGEANT

It was moved by Councilor Kelly, seconded by Councilor White to reappoint Fred Pease as Town Sergeant. So unanimously voted.

COMMITTEE LIAISONS

It was moved by Councilor Kelly, seconded by Councilor White to appoint the following liaisons:

Harbor Management Commission

Julio J. DiGiando, Council President

School Committee

Michael G. White, Vice President

Town Buildings and Facilities Committee

William A. Kelly

Water Study Committee

Presently this committee is inactive and no liaison was appointed.

EXECUTIVE SESSION ANNOUNCEMENT

- 1) Pursuant to RIGL 42-46-5(a) (2) Collective Bargaining re: NAGE Local 68

Council President DiGiando announced that there would be an executive session later in the meeting pursuant to RIGL 42-46-5 (a) (2) to discuss collective bargaining.

NEW BUSINESS

- 1) Certificates of Appreciation:
 - a) David J. Long

- b) Michael Schnack
- c) David E. Dolce

It was moved by Councilor Kelly, seconded by Councilor Szepatowski to instruct the Town Clerk to forward certificates of appreciation to David J. Long, Michael Schnack and David Dolce for their dedication and service to the Town of Jamestown. So unanimously voted.

- 2) Council Appointed Committees
 - a) Memorandum from Town Clerk re: interview schedule

The Town Clerk was directed to set up an interview schedule for the Council.

- 3) Council Goal-Setting Work Session
 - a) Selection of date

Councilor Sutton questioned the need for a work session with Department Directors when the Council could receive information relating to important issues directly from the Town Administrator.

The Town Administrator answered that it was his intent to have Department Directors at the work session to answer any questions that the Council may have and to allow the Department Directors to give the Council incite into their specific areas of expertise.

It was moved by Councilor White, seconded by Councilor Szepatowski to hold the goal setting work session.

Councilor Sutton asked that the Town Administrator submit a list of goals to the Council prior to the work session.

So unanimously voted.

The Town Administrator noted that he would set the work session for January 11, 2008 between 9:00 a.m. and 1:00 p.m.

- 4) NAGE Local #68 Contract (if favorable, for Council ratification)

The Town Administrator reported that the members of NAGE Local #68 have not yet ratified the contract. It is expected that the union will hold a meeting Monday, November 26, 2007, at which time the contract will be brought back to the Council for their review and consideration.

EXECUTIVE SESSION

It was moved by Councilor Kelly, seconded by Councilor Szepatowski to enter into executive session at 8:05 p.m. pursuant to RIGL 42-46-5 (a) (2) to discuss collective bargaining relating to the NAGE Local #68 union contract negotiations. It was voted Councilor Kelly, aye; Councilor Sutton, nay; Councilor Szepatowski, aye; Councilor

White, aye; Council President DiGiando, aye. The motion passed with four in favor and one opposed.

Upon the return of the Council to regular session at 8:25 p.m., it was noted by Council President DiGiando that no votes were taken in executive session.

It was moved by Councilor Szepatowski, seconded by Councilor White to seal the minutes from the public. It was voted Councilor Kelly, aye; Councilor Sutton, aye; Councilor Szepatowski, aye; Councilor White, aye; Council President DiGiando, aye.

There being no further business, it was moved by Councilor Sutton, seconded by Councilor White to adjourn the meeting at 8:26 p.m. So unanimously voted.

Attest:

Arlene D. Petit
Town Clerk

c: Town Council Members (5)
Town Administrator
Town Solicitor
Administrative Circulation