

TOWN COUNCIL MEETING
January 19, 2007

A special meeting of the Jamestown Town Council was called to order for the purpose of entering into executive session pursuant to RIGL 42-46-5 (a) (1) personnel and pursuant to RIGL 42-46-5 (a) (real estate) and to hold a work session on the selection process for a Town Solicitor, at the Jamestown Philomenian Library, 26 North Road at 3:38 PM by President David J. Long. The following members were present:

Julio J. DiGiando, Vice President
William A. Kelly
Michael Schnack (left at 4:20 PM)
Barbara A. Szepatowski

also present:

Bruce R. Keiser, Town Administrator
Arlene D. Petit, Town Clerk

Council President Long opened the work session at 3:40 PM.

Using a matrix provided by the Town Administrator, the Council discussed the various applicants for the position of Town Solicitor. The Town Administrator stressed that all applicant's fees remain negotiable at this time.

The Council reviewed the services offered by each applicant. Although the majority of applicants offered full service through a team approach, there was some consideration given to retaining a separate attorney to handle prosecution.

Councilor Szepatowski noted that following a conversation with and recommendation by the Chief of Police, she would like to see Carolyn Mannis, the present prosecutor for the Town of Jamestown, interviewed for that position. Councilor Szepatowski also asked if Chief Tighe could be present when interviewing applicants regarding their qualifications in prosecution.

The Council agreed that they would like to interview the firms applying; however, they would also consider separating a category and hiring outside a firm.

There being no further discussion and the work session ended, the Town Clerk was instructed to arrange interviews for the following:

- A. Lauriston Parks and Christopher Zangari
- J. William W. Harsch and Associates
- Ruggiero, Orton & Brochu
- Carolyn Mannis
- McKenney, Quigley, Isso & Clarkin
- Simpson, Donnelly
- Blish & Cavanagh

It was the consensus of the Council to schedule one-half hour interviews with fifteen minutes between each and to inform Chief Tighe when the interviews would take place.

EXECUTIVE SESSION

It was moved by Councilor Schnack, seconded by Councilor Szepatowski to enter into executive session at 4:10 PM, pursuant to RIGL 42-46-5 (a) (1) personnel to discuss the Town Administrator's evaluation and pursuant to RIGL 42-46-5 (a) (real estate). It was voted, Councilor DiGiando, aye; Councilor Kelly, aye; Councilor Schnack, aye; Councilor Szepatowski, aye; Council President Long, aye.

Councilor Schnack left the meeting at 4:20 PM.

Upon return to the special meeting, it was moved by Councilor DiGiando, seconded by Council President Long to seal the executive session minutes from the public. It was voted, Councilor DiGiando, aye; Councilor Kelly, aye; Councilor Szepatowski, aye; Council President Long, aye. The motion passed with four in favor and Councilor Schnack absent.

It was moved by Councilor DiGiando, seconded by Councilor Szepatowski to award a salary increase to the Town Administrator in the amount of 3.5% of his present salary, retroactive to the date of his six-month review in July of 2006 and to increase the transportation stipend from \$200.00 to \$250.00, retroactive to the date of his six-month review in July of 2006. It was voted four in favor with Councilor Schnack absent.

It was the consensus of the Council to instruct the Town Administrator to move forward with negotiations as discussed in executive session under real estate.

There being no further business before the Council, it was moved by Councilor DiGiando, seconded by Council President Long to adjourn at 4:38 PM. It was voted four in favor, with Councilor Schnack absent.

Attest:

Arlene D. Petit
Town Clerk

c: Town Council Members (5)
Town Administrator
Town Solicitor
Administrative Circulation